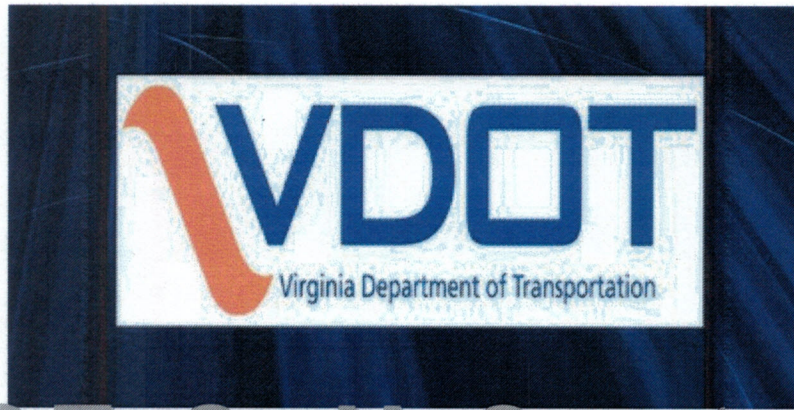


LUNENBURG COUNTY SCHOOL BOARD

Lunenburg County Public Schools							
2017-18							
Revenue - Expenditure Report							
2/28/2018							
Revenue							
	Budgeted	Current Month	Fiscal - YTD Prior Month	Fiscal Year-to-Date	Balance	Percent Received	
Slate Sales Tax	1,776,198	174,451.42	722,954.70	897,406.12	878,791.88	50.52%	
State Funds	9,359,556	842,804.66	4,867,398.77	5,710,003.43	3,849,552.57	61.01%	
Federal Funds	1,842,609	293,237.40	488,641.93	781,879.33	1,060,729.67	42.43%	
**County Funds	3,540,000		0.00	0.00	3,540,000.00	0.00%	
Other Funds	468,724	31,107.13	218,624.10	249,731.23	218,992.77	53.28%	
Rescinded Revenue	172,506						
Total Revenue	17,159,593	1,341,400.61	6,297,619.50	7,639,020.11	9,520,572.89	44.52%	
** County Funds are used each month as needed to cover the difference between revenue and expenditures.							
Expenditures							
	Budgeted*	Current Month	Fiscal YTD Prior Month	Fiscal Year-to-Date	Balance	Percent Used	CODE
Instruction	11,191,292	1,005,157.68	5,128,744.47	6,133,902.15	5,057,389.85	54.81%	
Textbooks	161,804	-	16,130.67	16,130.67	145,673.33	9.97%	
Total Instruction	11,353,096	1,005,157.68	5,144,875.14	6,150,032.82	5,203,063.18	54.17%	61000
Adm, Att & Health	823,714	47,297.99	434,719.53	482,017.52	341,696.48	58.52%	62000
Transportation	1,234,820	75,516.30	495,924.50	571,440.80	663,379.20	46.28%	63000
Maintenance	1,585,271	135,703.17	794,386.83	930,338.26	654,932.74	58.89%	64000
School Food	950,497	57,953.02	427,936.52	485,889.54	464,607.46	51.12%	65000
Facilities	-	-	-	-	-	0.00%	66000
Debt Service	380,000	-	-	-	380,000.00	0.00%	67000
Technology	659,689	33,776.52	336,648.45	370,424.97	289,264.03	56.15%	68000
Rescinded Expend.	172,506						
Total Expenditures	17,159,593	1,355,404.68	7,634,490.97	8,990,143.91	8,169,449.09	52.39%	
* NOTE: Subject to revision							

VIRGINIA DEPARTMENT OF TRANSPORTATION



VDOT Call Center -

South Hill Residency – Richmond District

LUNENBURG COUNTY BOS Meeting – March 8, 2018

Maintenance Forces

- Cut brush on various routes.
- Cleaned pipes on various routes.
- Repaired shoulders on various routes.
- Patched with tar kettle on various routes.
- Replaced cross pipe on Route 655.
- Machined NHS roadways and hauled stone as needed.
- Performed litter patrol and routine on various routes.

County Office and Department Reports

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: 3-1-18

The following activities were conducted by Animal Control during the month of February 2018 :

<u>6</u> Stray Cat(s) Picked Up	\$ <u>30⁰⁰</u>	Surrender Fees
<u>18</u> Stray Dog(s) Picked Up	\$ <u>120⁰⁰</u>	Impoundment Fees
<u>1</u> Injured or Ill Cat(s)	\$ <u>15</u>	Adoption Fees
<u>2</u> Injured or Ill Dog(s)		
<u>18</u> Cat Calls Dispatched	\$ <u>165⁰⁰</u>	Total Fees Collected
<u>58</u> Dog Calls Dispatched		
_____ Cats, Surrendered by Owner		
<u>12</u> Dogs, Surrendered by Owner		
_____ Cat Bite		
_____ Dog Bite		
<u>1</u> Cat(s) Euthanized	<u>13</u> Dog(s) Transferred to SPCA	
_____ Dog(s) Euthanized	<u>3</u> Cat(s) Transferred to SPCA	
<u>12</u> Cat Trap(s) Set	<u>5</u> Wildlife Calls	
<u>2</u> Dog Trap(s) Set	<u>3</u> Dogs Transferred to Richmond SPCA	
_____ Summons Issued	<u>1</u> Dog Transferred to Colonial Heights AC	
_____ Animal(s) Released to ACO	<u>1</u> Dog Cemical Captured for town	
_____ Expired at Shelter and/or DOA	<u>08 South H-11</u>	
<u>94</u> Telephone Calls for Animal Issues		
<u>38</u> Check License		
_____ Lost Cat(s) - Incoming Calls		
<u>18</u> Lost Dog(s) - Incoming Calls		
_____ Cat(s) Returned to Owner		
<u>7</u> Dog(s) Returned to Owner		
_____ Quarantine		
<u>1</u> Adoption—Dogs	<u>40</u> Total Number of Animals Handled	
_____ Adoption—Cats		

D. Ray Elliott ACO
D. Ray Elliott
Animal Control Officer

Landfill Liaison Report - Carl Ashworth

March 1, 2018

February 2018 Report

CFS Landfill:

1. The constant rains have made for continuing muddy conditions. VDOT continues to push for improvements to keep mud away from Old Mansion Road. CFS was visited by the Attorney General's Office to take pictures of the condition of the road after a rain.
2. DEQ performed an unannounced inspection of the road during a rain as requested by VDOT on February 26, 2018.
3. Doug Masini of DEQ performed his quarterly inspection on February 28, 2018. He noted some flagging that needs cover around the tipper and some litter that needed to be picked up around the sedimentation pond and bottom of the slopes.

Citizen Complaints:

1. We received an email from Jeff Burgess reiterating his complaints in a 2015 email as well as adding his dissatisfaction with the mud in the road. He was contacted but declined a conversation or meeting to discuss his issues.

Comments:

1. CFS has requested quotes to pave the landfill road. They have included a wheelwash into the expansion into the expansion project. I am not convinced that these proposed changes will be implemented quick enough to satisfy VDOT.

Convenience Sites:

1. They have been able to complete the can pick-up schedule each week . They have had to work over some days to compensate for the time getting in and out of the landfill. (slow access to the working face, washing and cleaning tires and undercarriage)
2. Weather has hindered repairs to the Nutbush compactor. I will continue to keep the needed repairs on their mind.

Citizen Complaints:

1. There have been some recent complaints about the Nutbush of site. They consist of the site not being opened on time and the possibility of inappropriate verbal exchanges with citizens. The allegations are being investigated and discussed with the County Administrator.

Comments:

none

New Host Fee Year

January 2018 County Trash 409.74 tons- average 20.48 tons daily

Non-county Trash 4801.9 tons- average 240.09.75 tons daily

Non-deplete Trash 3.59 tons

Recycling 0 tons

Number of trucks 30 average per day

February 2018 County Trash 456.54 tons- average 22.83 tons daily

Non-county Trash 5181.31 tons- average 259.07 tons daily

Non-deplete Trash 0 tons

Recycling 0 tons

Number of trucks 24.5 average per day

PAYMENTS

January 2018 Payment	\$	\$	\$
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Received

New Fiscal Year-

July 2017 County Trash 383.4 tons- average 19.45 tons daily
Non-county Trash 5988.84 tons- average 299.44 tons daily
Non-deplete Trash 17.07 tons
Recycling 0 tons
Number of trucks average per day -28

August 2017 County Trash 459.91 tons- average 19.16 tons daily
Non-county Trash 5898.83 tons- average 245.78 tons daily
Non-deplete Trash 0 tons
Recycling 3.5 tons
Number of trucks average per day - 27

September 2017 County Trash 399.97 tons- average 19.99 tons daily
Non-county Trash 4339.82 tons- average 216.99 tons daily
Non-deplete Trash 0 tons
Recycling 4.22 tons
Number of trucks average per day - 26

October 2017 County Trash 407.94 tons- average 18.54 tons daily
Non-county Trash 3983.85 tons- average 181.08 tons daily
Non-deplete Trash 0 tons
Recycling 0 tons
Number of trucks average per day - 26

November 2017 County Trash 495.49 tons- average 23.59 tons daily
Non-county Trash 5800.30 tons- average 276.20 tons daily
Non-deplete Trash 0 tons
Recycling 1.34 tons
Number of trucks average per day - 26

December 2017 County Trash 397 tons- average 19.85 tons daily
Non-county Trash 5854.44 tons- average 292.72 tons daily
Non-deplete Trash 0 tons
Recycling 3.27 tons
Number of trucks average per day - 29

PAYMENTS

July 2017 Payment	\$ 5,948.09	\$ 4,583.33	\$ 10,531.42
Received August 31, 2017			
August 2017 Payment	\$ 5,782.46	\$ 4,583.33	\$ 10,365.79
Received October 3, 2017			
September 2017 Payment	\$ 4,314.28	\$ 4,583.33	\$ 8,897.61
Received October 31, 2017			
October 2017 Payment	\$ 3,983.85	\$ 4,583.33	\$ 8,567.18
Received December 8, 2017			
November 2017 Payment	\$ 5,800.43	\$ 4,583.33	\$ 10,383.76
Received January 8, 2018			
December 2017 Payment	\$ 5,741.20	\$ 4,583.33	\$ 10,324.53
Received February 7, 2018			

Reassessment Tax Rate

Public Hearing *March 29, 2018 5:30pm*

NOTICE OF PROPOSED REAL PROPERTY TAX INCREASE FOLLOWING REASSESSMENT

The County of Lunenburg proposes to increase property tax levies based on the 2018 Real Estate Reassessment.

1. **Assessment Increase:** Total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 6.4% (percent). Note: 2017 Calendar Year assessed values were \$868,128,900, the reassessed values for the 2018 Calendar Year are \$924,053,400.

2. **Lowered Rate Necessary to Offset Increased Assessment:** The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the new total assessed value of real estate with the exclusions mentioned above, would be \$0.36 per \$100 of assessed value. This rate will be known as the "lowered tax rate." Note: 2017 Calendar Year assessments would yield \$3,298,890 at 100 percent collection rate. In order to collect at that same total with 2018 Calendar Year reassessed values, the rate would drop \$0.02 per \$100 to \$0.36 per \$100 assessed value.

3. **Effective Rate Increase:** The County of Lunenburg proposes to adopt a tax rate of \$0.38 per \$100 of assessed value. The difference between the "lowered tax rate" and the proposed rate would be \$0.02 per \$100, or 6.4% (percent). This difference will be known as the "effective tax rate increase."

Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.

4. **Proposed Total Budget Increase:** Based on the proposed real property tax rate, the total Fiscal Year budget of the County of Lunenburg will exceed last year's by one-seventh (0.7%) of a percent.

This tax rate adjustment is made effective for the current tax year, Calendar Year 2018, and is not reflective of rates for upcoming calendar years (2019 and forward) which may be adjusted and adopted based on Budget Year (Fiscal Year) budgetary needs and will be advertised for a separate public hearing.

A public hearing on the increase will be held on Thursday, March 29, 2018 at 5:30pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia.

The public is invited and encouraged to attend. It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator's Office at 434-696-2142 prior to the meeting date.

FY2019 County Budget

Administrator Gee will provide an update on the FY2019 budget progress at the Board meeting.

PIEDMONT REGIONAL JAIL AUTHORITY UPDATE

The Piedmont Regional Jail Authority Board's audit review committee met 2-9-18 and made a recommendation to the PRJA Board to place Superintendent Donald Hunter on paid administrative leave. Mr. Hunter then submitted his letter of retirement on February 12th. Mr. Jim Davis, who assisted the Jail with the DOJ compliance remediation, will serve as Interim Superintendent. A phone poll of the full 18-member Board unanimously agreed with these recommendations, which is reflected in a formal motion at the February 21st Board meeting. The audit review committee then met again the week before the next full Jail Board meeting on February 21st. The committee shared information in Closed Session under Code of Virginia Section 2.2-3711.A1 Personnel and two motions were made in Open Session with unanimous approval. The motions are as follows in draft form from the Clerk to the PRJA Board:

1st motion

Motion: Thomas Gleason

Seconded: Wade Stimpson

The Chairman and or Superintendent are to contact the Virginia State Police within one week from today, February 21, 2018, to request a criminal investigation.

2nd motion

Motion: Taylor Harvie

Seconded: Thomas Gleason

To authorize the chairman, Superintendent, and or the audit committee to engage an outside auditing firm for services up to \$10,000 to further probe the results of the fiscal year 2017 audit.

ADMINISTRATOR'S UPDATE

-- As necessary

Board of Supervisors March Meeting – 3/8/18

County Administrator's Monthly Report

Events in February:

- February 1 - Tracy - STO son's orthodontist urgent visit
- February 6 - Conference call for CREIHT grant
- February 7 - Worked on CSA paperwork with Chair and Coordinator
- February 8 - School and BOS finance committee meeting
- February 8 - Board of Supervisors monthly meeting
- February 9 - Cost Allocation Plan fieldwork with RFCA
- February 10 - attended Victoria Fire and Rescue Annual Banquet
- February 15 - meet with Commissioner regarding Reassessment
- February 19 - office closed for Washington's Birthday
- February 20 - Social Services Advisory Board meeting
- February 21 - CRC Board meeting
- February 21 - Piedmont Juvenile Detention Ctr. Board and Jail Authority Board meetings
- February 22 - Gail attended the Victoria Joint Comp Plan community meeting
- February 27 - VDOT Smart Scale webinar
- February 27 - met w/ DSS employee for exit interview
- February 27 - attended Kenbridge Joint Comp Plan community meeting
- February 28 - met w/ reps from New York Life re: options for County employees

Administration

- Met with reps from New York Life regarding their offerings for life insurance for our employees. Rather than add another enrollment meeting, administrative staff will compile a county employee survey to see what types of coverage and payroll deductions staff wants or they can express their satisfaction/dissatisfaction with current vendors. We will then gear our efforts toward addressing the needs and desires of the majority of employees.

Airport

- Hard Times Tree Service will set up a date for removal of obstructions at the Airport. No Airport Commission meeting since there is no new business. I sent members a briefing.

Animal Control –

- Officer Elliott utilized the Chemical Capture apparatus for a joint call with Mecklenburg. It was a successful capture!

Budget & Finance –

- Robinson Farmer Cox Associates performed fieldwork for the Cost Allocation Plan and has completed the report.
- Met w/ School and Board of Supervisors finance committee on 2/8. The School requested \$1.6mil additional funding and the finance committee told them that they needed to reduce their request as that would be nearly \$0.20 per \$100 increase in the real estate tax rate.
- Met with Commissioner Hamlett to discuss the results of the 2018 Reassessment and conferred the information to finance committee members individually to get guidance on the public hearing advertisement for the Reassessment tax rate
- The School has also deferred the joint Board of Supervisors/School Board budget meeting on March 29th, which will now be just a 2018 Reassessment tax rate public hearing and budget presentations.
- Advertised for bids for Audit Services, due March 22nd.

Building Inspection/Zoning – No new information to update.

Building & Grounds –

- Crossroads needed their conference room painted; we purchased supplies locally and utilized inmate labor to complete the job.
- Advertised for bids for lawn maintenance, due March 14th.

Community/Economic Development/Planning –

- Attended Joint Comprehensive Plan informational meeting for Victoria (Gail) on the 22nd and Kenbridge (Tracy) on the 27th.
- The Tobacco Commission R&D Committee will revisit the County's "Last-Mile Broadband" grant application and possibly offer a loan at the same time as our Board meeting on March 8th. Century Link is seeking another grant opportunity to partner with Lunenburg.

Emergency Management/Fire & Rescue –

- Attended Fire/Rescue Banquet for VFR.

Piedmont Regional Jail Authority -

- Full update on the agenda.

Social Services and/or CSA–

- Completed work on a new Lunenburg County CSA Policy and Procedures Manual, Forms, and responses to the audit observations with both the FAPT and CPMT approving of the submissions to the Office of Children's Services. I am scheduling a meeting with the Executive Director and our Coordinator, CPMT Chair, and Supervisor Pennington at the OCS Office in Richmond to discuss our Quality Improvement Plan and the questioned funding. I hope to have a favorable update at the next meeting.

Solid Waste -

- A separate report from Liaison Carl Ashworth is attached in County Department section.

UPCOMING dates of interest:

March 2 - Read to Kindergarteners at VES for Dr. Seuss week

March 6 - Matt Becker w/ Congressman Garrett's office at County Admin 12:30-1:30pm

March 8 - Board of Supervisors meeting

March 23 & 26 - Tracy PTO

March 28 - Tracy @ KES to help with Book Fair 9am-noon

March 29 - Reassessment Tax Rate Public Hearing and Budget Presentations 5:30pm

April 1 - Easter

April 11 - Student Government Internship Day 9am - noon

April 12 - Board of Supervisors meet at CHS at 10:00am for Student Government Day w/ Rotary Lunch

April 16 & 19 - Board of Equalization Hearings 4/16 1pm to 7pm & 4/19 10am to 4pm

ROTARY Four-Way Test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it BUILD GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

"Do not boast about tomorrow, for you do not know what a day may bring forth." (Proverbs 27:1)

Memorandum

To: Lunenburg County/Town of Kenbridge/Town of Victoria

From: André V. Gilliam, Community Development Planner

Subject: Lunenburg/Kenbridge/Victoria Comprehensive Plan (Update)
Monthly Progress Report

Date: March 1, 2018

The Lunenburg/Kenbridge/Victoria (L/K/V) Comprehensive Plan Update Town **Community Meetings** were held February 22, 2018 (6:30 p.m.) at the Victoria Library, and February 27, 2018 (6:30 p.m.) at the Kenbridge Auditorium. Thirty-five (35) people attended the Community Meeting in Kenbridge, and thirty (30) people attended in Victoria.

The following presentation activities were provided during the meetings:

- What is a Comprehensive Plan?
- What a Comprehensive Plan cannot do
- Why is the Comprehensive Plan important?
- PARK exercise
 - Preserve in the Community
 - Add to the Community
 - Remove from the Community
 - Kee-out of the Community
- Mapping exercise

The CRC is in the process of compiling the information from the three community meetings. This information will be discussed at the next Working Committee meeting in April, and incorporated into the Comprehensive Plan as appropriate.

Efforts to update key information and consulting with other agencies are ongoing, and the Comprehensive Plan Update process is on target with our revised schedule.

CRC February Items of Interest

New Ventures

- CRC is seeking recommended appointments for the CRC's Comprehensive Economic Development Strategy (CEDS) Committee from member localities. Appointments were due February 23, 2018.
- CRC assisted the Town of Drakes Branch in a RFP process to select an Engineer to complete the DCR funded Downtown Flood Protection Study. A. Morton Thomas (AMT) was selected and is currently working on the Study.
- CRC Staff are working with local staff to develop County Debris Management Plans and MOU's with local agencies for disaster assistance. This has been made possible through Regional Emergency Planning funds awarded by FEMA.
- CRC assisted 5 Volunteer Fire Departments: Phenix, Keysville, Victoria, Toga and Amelia in applying for Assistance to Firefighters Grant Funding. Total requested funds \$851,507.
- CRC provided GIS Mapping to member counties to assist in identifying recommended priority Census Tracts for possible inclusion in Opportunity Zones that will be designated by the Governor of Virginia.
- Reminder – CRC Meeting date has been changed in the month of March to Tuesday, March 20, 2018 at 9:30 a.m. CRC will be meeting in the Mill Room (basement of CRC office building). The meetings are joint meetings with the County Administrators.
- CRC staff provided grant funding opportunities to member county Law Enforcement.

Activity

- CRC continues to follow-up with all 5 Member County School Systems to provide Grant Funding Opportunities.
- CRC staff assisting Lunenburg County Schools in applying for Baseball Tomorrow Fund Grant for new baseball fields.
- CRC staff assisting Prince Edward County Schools in seeking funding sources to stock a planned computer/science/tech lab at the school system.
- CRC staff conducted 3 Community Meetings in January/February to get input from the citizens to assist with the Update of the Lunenburg/Kenbridge/Victoria Comprehensive Plan.
- CRC continues to assist the Town of Charlotte Court House in the VDOT Evergreen Road Sidewalk Project. A kick-off meeting was held with the Engineer, VDOT, CRC and Town officials on the project scope, preliminary design, environmental documents, and easements for the sidewalks on February 15, 2018.
- CRC continues to assist the Town of Phenix with their funded Water System Improvements Project. CRC Staff assisted in distributing RFP's for the selection of bond counsel for the Town. The Town received 2 responses from firms in response to the RFP. A town selection committee will review the proposals.
- CRC continues to assist the Town of Dillwyn with pre-contract activities for the Town's funded CDBG Housing Project. DHCD approved an increase in allocation for the project from \$176,300 to \$445,400. The administrative budget was increased from \$17,000 to \$42,000 as well. The Town plans to utilize the CRC for administration of the project.
- CRC staff notified Rescue Squads and Fire Departments of Rescue Squad Assistance Funding with offer of CRC grant writing assistance (fees for grant writing). Application deadline is March 15, 2018.
- The CRC Transportation Committee met on February 23, 2018 to discuss possible local VDOT Smart Scale projects for the Spring 2018 submission round. The CRC Transportation Committee has appointed representatives from each member county as well as representation by VDOT and CRC staff.